

## **SOLICITATION QUESTIONS AND ANSWERS**

RFQ Number: 19CA5222Q0005

Proposed Contract Number: 19CA5222C0008

Date: March 15, 2022

TO: Prospective Offerors

FROM: Joshua Smith, Contracting Officer, U.S. Embassy Ottawa

SUBJECT: Solicitation questions and answers  
pertaining to janitorial services at U.S. Consulate General Quebec

Following the pre-proposal conference held on March 2, 2022, the Government is publicizing answers to questions received by March 10, 2021.

Question 1: Is it up to the Contractor to supply the hygienic materials (toilet paper, hand paper, hand soap) for this contract?

Answer 1: All hygienic materials will be provided by the Consulate.

Question 2: Will work be performed in the AM or PM?

Answer 2: This will be decided upon contract award.

Question 3: Does the price for the contract cover the contractor's employees each month?

Answer 3: The contract will be a firm fixed price contract, with no adjustment for any escalation in costs or prices of labor or materials. Each offeror will be responsible for determining the amount of labor and materials that will be required to complete the project, and for pricing its proposal accordingly.

Question 4: How many employees would be the minimum required to fill this position?

Answer 4: The minimum number of employees will be the decision of the contractor to ensure the work is completed as outlined in the solicitation.

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